

*South Macoupin Association for Special Education*

*801 North Deneen St., Staunton, IL 62088*

*Governing Board and Executive Committee Meeting and Budget Hearing Notice*

*August 7, 2023 at 6:00 p.m.*

*Staunton CUSD 6 Library*

*Minutes*

- I. Regular Order of Business
  - A. Call to Order and Pledge of Allegiance: Mrs. Storm called the meeting to order at 6:00 p.m.
  - B. Roll Call: Present: Kelly Vesper, Gillespie CUSD 7; John Essington, Mt. Olive CUSD 5. Also present: Brandi Kelly, Mt. Olive CUSD 5 superintendent; Alison Storm, SMASE Director. Absent: Dori Rhodes, Staunton CUSD 6.
  - C. Amend Agenda: Not needed
  
- II. Citizen Statements: No citizens
- V. Consent Agenda: Vesper motioned and Essington seconded to consent agenda. Roll call: Vesper, yes; Essington; yes. Motion carried.
  - A. Approval of Minutes: To approve the minutes as presented for the Regular Meeting and Closed Meeting held on June 29th, 2023 at 6:00 p.m.
  - B. Approval of Bills
  - C. Approval of Financial Report
- VI. Budget Hearing Presentation
  - A. Open Public Hearing for Proposed Budget: Essington motioned and Vesper seconded to open the public hearing for the proposed budget.
  - B. Discussion

Mrs. Storm discussed the proposed budget. The total budget for FY 24 is \$2,717,644, which is a decrease of \$76,825. IMRF rates are going down in January, we have a first year teacher replacing a higher paid teacher, and we reduced a DHH teacher to part time. These factors contributed to a lower budget.
  - C. Close Public Hearing for Proposed Budget
  - D. Act on Adoption of Cooperative Budget: Essington motioned and Vesper seconded to adopt the cooperative budget as presented. Roll call: Essington, yes; Vesper, yes. Motion carried.
  
- VII. Roll Call to Closed Session: Essington, yes; Vesper, yes.
  - A. Discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the District. . . 5 ILC 120/2(c)(1), as amended by P.A. 93-0057.
  
- VIII. Roll Call to Open Session: Essington, yes; Vesper, yes
  
- IX. Personnel Action Items
  - A. Approval to Accept the Resignation of a School Psychologist: Essington motioned and Vesper seconded to accept the resignation of Janeen Griewing. Motion carried
  - B. Approval to Employ a School Psychologist Intern: Vesper motioned and Essington seconded to employ Lauren Hackett. Roll call: Vesper, yes; Essington; yes. Motion carried
  - C. Approval to Employ an Educational Diagnostician: Essington motioned and Vesper seconded to employ Laura Lessman. Roll call: Vesper, yes; Essington; yes. Motion carried
  - D. Approval to Employ a Paraprofessional: Vesper motioned and Essington seconded to employ Brittney Robbiano. Roll call: Vesper, yes; Essington; yes. Motion carried

- E. Approval to Employ a Paraprofessional: Essington motioned and Vesper seconded to employ Ashton Peacock. Roll call: Vesper, yes; Essington; yes. Motion carried
- F. Approval to Employ a Paraprofessional: Vesper motioned and Essington seconded to employ Alexis Zeller. Roll call: Vesper, yes; Essington; yes. Motion carried

X. New Business

A. Approval of Intergovernmental Agreement between SMASE and East St. Louis School District 189 for Vision Services for the 2023-2024 School Term: Mrs. Storm discussed: East St. Louis needs a TBVI to serve students they have attending William Bedell ARC in Wood River. Triad hired their own TBVI for the upcoming school year, so that left time in the TBVI's schedule. Recommendation is to approve the agreement. Essington made the motion, seconded by Vesper, to approve the agreement. Motion carried.

B. Second Reading and Adoption of Press Policy Updates 2:110, 2:150, 2:250, 4:40, 4:45, 4:55, 4:60, 4:100, 5:30, 5:90, 5:125, 5:150, 5:170, 5:190, 5:230, 5:260, 6:240, 6:270, 7:275, 7:10-E, 8:70, 8:95.

Mrs. Storm reviewed the policy updates.

2:110: No changes. Adopt as is.

2:150: Committees. No changes. Adopt as is.

2:250 Access to Cooperative Public Records: No changes. Adopt as is.

4:40 Incurring Debt. No changes. Adopt as is.

4:45 Insufficient Fund Checks and Debt Recovery: Allows SMASE to contract with the Office of the Comptroller to recover debts if necessary. We have not created an intergovernmental agreement with the IOC, but if needed, the policy allows it. Adopt as is.

4:55 Use of Credit and Procurement Cards: No changes. Adopt as is.

4:60: Purchases and Contracts: Requires contractors to prohibit employees from having direct contact with students if the contractor hasn't performed a sexual misconduct related employment history review and will provide access to the EHR. Adopt as is.

4:100 Insurance Management: Updated terminology, adopt as is.

5:30 Hiring Process and Criteria: Requires the Employment History Review (EHR) per Faith's law. Adopt as is.

5:90 Abused and Neglected Child Reporting: SMASE will have procedures to notify parents when a SMASE employee or contractor is alleged to have engaged in sexual misconduct as defined by Faith's Law, as well as notify parents when the board takes action relating to the employment of the employee. Adopt as is.

5:125 Personal Technology and Social Media; Usage and Conduct: minor language updates. Adopt as is.

5:150 Personnel Records: Updated in response to Faith's Law EHR. Adopt as is.

5:170 Copyright: No change, adopt as is.

5:190 No change, adopt as is.

5:230 Maintaining Student Discipline: adds language to exclude paraprofessionals from "licensed employees". Adopt as is.

5:250 Ensures student teachers have an EHR. Suggested edit is that SMASE or the *Post-Secondary Institute* provide the background checks.

6:240 Field Trips and Recreational Class Trips: No change, adopt as is.

6:270 Guidance and Counseling Program: No change, adopt as is.

7:275 Orders to Forgo Life Sustaining Treatment: No change, adopt as is.

7:10-E Equal Educational Opportunities Within the School Community: No change, adopt as is.

8:70 Accommodating Individuals with Disabilities: No change, adopt as is.

8:95 Parental Involvement: No change, adopt as is.

Essington motioned, seconded by Vesper to adopt the policies as presented. Roll call: Vesper, yes; Essington; yes. Motion carried

C. Specific Learning Disability Support Project Presentation: Christie Johnson, former SMASE administrator, discussed ways this new project may be able to help our districts.

XI. Correspondence: None

XII. General Discussion

XIII. Adjournment: Essington mentioned and Vesper seconded to adjourn the meeting at 6:55 p.m. Motion carried