

South Macoupin Association for Special Education

801 North Deneen St., Staunton, IL 62088

Governing Board and Executive Committee Meeting Notice

Monday, December 5, 2022, at 3:30 p.m.

Staunton Unit Schools Board Room
Minutes

- I. Regular Order of Business
 - A. Call to Order and Pledge of Allegiance: Shane Owsley called the meeting to order at 3:31 p.m.
 - B. Roll Call: Present: Brandi Kelly, Mt. Olive CUSD 5; Brett Allen, Staunton CUSD 6; Shane Owsley, Gillespie CUSD 7; Todd Dugan, Bunker Hill CUSD 8. Also present: Alison Storm, Director of SMASE
 - C. Amend Agenda: No amendment
- II. Citizen Statements: No citizens
- III. Consent Agenda: Allen made the motion, seconded by Dugan, to consent agenda. Roll Call: Kelly, yes; Allen, yes; Owsley, yes; Dugan, yes. Motion carried.
 - A. Approval of Minutes: To approve the minutes as presented for the Regular Meeting held on November 7, 2022 at 3:30 p.m.
 - B. Approval of Bills
 - C. Approval of Financial Report
- IV. Roll Call to Closed Session Allen made the motion, seconded by Dugan, to enter closed session. Roll Call: Kelly, yes; Allen, yes; Owsley, yes; Dugan, yes. Motion carried.
 - A. Discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the District. . . 5 ILC 120/2(c)(1), as amended by P.A. 93- 0057.
- V. Roll Call to Open Session: Dugan made the motion, seconded by Allen, to enter open session. Roll Call: Kelly, yes; Allen, yes; Owsley, yes; Dugan, yes. Motion carried.
- VI. Action on Items from Closed Session:
 - A. Rescind the Retirement Approval of a Licensed Professional: Dugan made the motion, seconded by Allen, to rescind acceptance of the retirement of teacher, Debbie Miller. Motion carried.
- VII. New Business
 - A. First Reading of Press Policy Updates 2:100, 2:105, 2:150, 2:250, 2:265, 4:10, 4:55, 4:140, 4:165, 5:120, 5:20, 5:170, 5:190, 5:220, 5:250, 5:260, 5:280, 5:320, 5:330, 6:20, 6:65, 6:255,6:260, 6:270, 7:50, 7:70, 7:100, 7:180, 7:250, 7:285, 7:290, 7:340, and 7:10
Mrs. Storm made the following recommendations regarding policy updates.
2:100 Board Member Conflict of Interest: Updates to narrow scope to a member of the board member's immediate family. Minor language changes. Adopt as is.
2:105 Legal references updated. Adopt as is.
2:150 Committees. We don't usually have committees, but the option is there. 5 year review, adopt as is.
2:210 Legal references update. Adopt as is.
2:250 Access to Cooperative Public Records: 5 year review. Adopt as is.

2:265 Title IX Sexual Harassment Grievance Procedure: updates the definition of sexual assault. Adopt as is.

4:10 Fiscal and Business Management: Adds that cash reserve balance will be reviewed at the budget hearing. Adopt as is.

4:55 Use of Credit and Procurement Cards: No change. Adopt as is.

4:140: Waiver of Student Fees: Fees and fines waived for students who are eligible for the waiver. We don't have fees or fines, but we could. Keep and adopt as is.

4:165 Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors: Updated to align with 5:120 in response to Faith's Law. Adopt as is.

5:120 Code of Professional Conduct and Conflict of Interest: Title has been updated. It further defines professional conduct, grooming, ethics, and reporting. Adopt as is.

5:20 Workplace Harassment Prohibited: Legal reference updates, minor language change. Adopt as is.

5:170 Copyright. 5 year review. Adopt as is.

5:190 Teacher Qualifications: 5 year review. Adopt as is.

5:220 Substitute Teachers: Updated in response to school code. Permits short term substitutes for up to 15 consecutive days if the Governor has declared a disaster. Adopt as is.

5:250 Leaves of Absence: This expands bereavement leave from child bereavement to family bereavement, and adds absence from work due to a significant event. It also defines Covid 19 leave, and limits it to fully vaccinated employees. In practice, we have not limited it to fully vaccinated employees, but this correlates with the law. Adopt as is.

5:260 Student Teachers: 5 year review. Adopt as is.

5:280 Duties and Qualifications: Minor language changes. Adopt as is.

5:320 Evaluation: adds the term "employee handbook". Adopt as is.

5:330 Sick Days, Vacation, Holidays and Leaves: Adds mental/behavioral complications to the definition of sick leave and mental health professionals to the list of professionals who can verify absence. Adopt as is.

6:20 Calendar and Day. Legal references updated. Adopt as is.

6:65 Student Social and Emotional Development: Legal references updated. Adopt as is.

6:255 Assemblies and Ceremonies. Allows brief, quiet, personal religious observations. Adopt as is.

6:260 Complaints About Curriculum, Instructional Materials and Programs. Defines who can make a complaint. Adopt as is.

6:270 Guidance and Counseling Program: 5 year review. Adopt as is.

7:50 School Admissions and Eligibility for Services. Review, no change. Adopt as is.

7:70 Attendance and Truancy: Adds "attendance at a civic event" to an excused absence. Adds that the policy will be monitored and updated every two years. Suggest changing "SMASE administration" to "member district administration" for managing an absenteeism and truancy program. SMASE works with home districts on truancy, but doesn't have it's own program, as attendance is reported to home districts.

7:100 Legal reference updates. Adopt as is.

7:180 Prevention of and Response to Bullying, Intimidation and Harassment: Legal reference updates. Adopt as is.

7:250 Student Support Services: Adds that SMASE will facilitate the enrollment and transfer of records for students in the custody of DCFS when enrolling in new schools. Adds "grooming behaviors" to reasons for intervention and counseling. Adopt as is.

7:285 Anaphylaxis Prevention, Response and Management Program. Minor language updates. Adopt as is.

7:290 Suicide and Depression Awareness and Prevention: Legal reference updates. Adopt as is.
7:340 Student Records: Allows DCFS to inspect and copy student records. Adopt as is.
7:10-E Exhibit- Equal Educational Opportunities Within the School Community: No change, review only. Adopt as is.

VIII. General Discussion

- A. Discussion of Emergency School Closings: Storm reviewed the plans for inclement weather closings for each district.

Gillespie: E Learning days

Mt. Olive: E Learning for the first 5 days, snow days after that.

Staunton: E Learning days, if they are prepared, and materials have been sent home with students.

Bunker Hill: Snow days

If a serving district is doing E-learning, but the home district is doing a snow day, SMASE students will do E-learning with their serving district.

Mrs. Storm made a snow day/E-learning day announcement proposal: When making the call, it can get confusing for parents if serving and home districts are doing different things. When the call is made, differences in district procedures should be addressed in the announcement. Ex. "Staunton CUSD 6 school will be closed due to inclement weather. This is a snow day, and no instruction will take place for students who attend Staunton CUSD 6. Gillespie CUSD 7 and Mt. Olive CUSD 5 will be closed and will utilize e-learning days. If your student attends a SMASE classroom in those districts, they will be expected to participate in E-learning." The group agreed on this.

IX. Adjournment