

South Macoupin Association for Special Education

801 North Deneen St., Staunton, IL 62088

Governing Board and Executive Committee Meeting Notice

Monday, August 1, 2022, at 3:30 p.m.

Staunton Unit Schools Board Room

MINUTES

- I. Regular Order of Business
 - A. Call to Order and Pledge of Allegiance: Shane Owsley called the meeting to order at 3:32 p.m.
 - B. Roll Call: Present: Brett Allen, Staunton CUSD 6; Shane Owsley, Gillespie CUSD 7; Todd Dugan, Bunker Hill CUSD 8. Also present: Alison Storm, SMASE Director. Absent: Brandi Kelly, Mt. Olive CUSD 5.
 - C. Amend Agenda. No amendment necessary.

- II. Citizen Statements: No citizens.

- III. Consent Agenda: Dugan motioned and Allen seconded the motion to consent agenda. Roll Call: Allen, yes; Owsley, yes; Dugan, yes. Motion carried.
 - A. Approval of Minutes: To approve the minutes as presented for the Regular Meeting held on July 14, 2022 at 6:00 p.m.
 - B. Approval of Bills
 - C. Approval of Financial Report

- V. Roll Call to Closed Session: Dugan motioned and Allen seconded the motion enter closed session. Roll Call: Allen, yes; Owsley, yes; Dugan, yes.
 - A. Discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the District. . . 5 ILC 120/2(c)(1), as amended by P.A. 93- 0057.

- VI. Roll Call to Open Session: Allen made the motion, seconded by Dugan to return to open session. Allen, yes; Owsley, yes; Dugan, yes. Motion carried.

- VII. Action on Items from Closed Session:
 - A. Accept the Resignation of a Paraprofessional: Dugan made the motion, seconded by Owsley to accept the resignation of Gabrielle Lyerla. Motion carried.

- IV. Approval to Employ a Paraprofessional for the 2022-2023 School Term: Dugan made the motion, seconded by Allen to employ Rebecca Deal as a paraprofessional. Roll Call: Allen, yes; Owsley, yes; Dugan, yes. Motion carried.
 - B. Approval to Employ a Paraprofessional for the 2022-2023 School Term: Allen made the motion, seconded by Dugan to employ Tonya Newby as a paraprofessional. Roll Call: Allen, yes; Owsley, yes; Dugan, yes. Motion carried.
 - C. Approval to Employ a Paraprofessional for the 2022-2023 School Term: Owsley made the motion, seconded by Dugan to employ Alexis Lupkey as a paraprofessional. Roll Call: Allen, yes; Owsley, yes; Dugan, yes. Motion carried.
 - D. Approval to Employ a Paraprofessional for the 2022-2023 School Term: Tabled.

- VIII. New Business
 - E. Second Reading and Adoption of Press Policy Updates 2:230, 3:70, 4:70, 5:70, 5:80, 5:110, 5:140, 5:240, 7:15, 7:285, and 7:270. Roll Call: Allen, yes; Owsley, yes; Dugan, yes. Motion carried.

2:230: Establishes a time limit for public participation at a board meeting if we choose to do this. The sample language is a maximum of 60 minutes. I would suggest a maximum of 30 minutes.
Question 1: Yes, the board would like to establish a maximum time limit other than 60 minutes. Suggest 30 minutes.

Defines the board president's role in maintaining order in a board meeting. Adopt with question answered as suggested.

3:70: Succession of Authority. 5 year review. Adopt as is.

4:70. Legal reference update only. Adopt as is.

5:70 5 year review only. Adopt as is.

5:80 Court duty. States that SMASE will pay the full salary for someone who has jury duty or witness duty. Questions 1 and 2 ask if we want to extend this to ESPs. I suggest that we answer yes for these questions.

5:110 5 year review. Adopt as is.

5:140 Five year review, adopt as is.

5:240 Five year review, adopt as is.

7:15 Student and Family Privacy Rights. Minor changes in wording to further define "covered information" and "personal information" and what may be collected or disclosed. Adopt as is.

7:285 Anaphylaxis Prevention, Response and Management Program: The policy is rewritten to reflect the ISBE model policy. The policy adds some detail to the ISBE policy. The majority of the policy is dependent on district nurses and staff. Suggest adopting, but editing to note that SMASE member districts will implement the program and SMASE employees and students will partner in the program.

7:270 Administering Medicines to Students: Voids some parts of the previous policy, due to 7:285 replacing those policies. Adopt as is.

- F. Approval of Attendance Bonus for Support Personnel: A motion was made by Dugan and seconded by Allen to approve the below attendance bonus proposal. Roll Call: Allen, yes; Owsley, yes; Dugan, yes. Motion carried.

As discussed at the previous meeting, paraprofessional absences have been very high. We spent a large amount of money on subs and paying teachers for missed planning periods because they did not have subs for paraprofessionals. Paid time off is seen as vacation time that they must use or lose. The terms we discussed at the last meeting were:

Paraprofessionals employed no later than September 15th will receive a \$500 bonus at the end of the year if they use 3 or less sick days, with exclusion of sick days used due to a positive CoVid 19 test. Paraprofessionals hired between September 15th and December 15th who use three or less sick days will be entitled to a \$350 bonus. Paraprofessionals hired between December 15th and March 1 who use 3 or less sick days will be entitled to a \$200 bonus. Personal days are already paid out at the rate of \$100 per unused personal day, or converted to sick time, depending on their choice.

IX. General Discussion: None

X. Adjournment: A motion was made by Owsley and seconded by Dugan to adjourn. Motion carried.

