

South Macoupin Association for Special Education

801 North Deneen St., Staunton, IL 62088

Executive Committee Meeting Notice

June 6, 2022 at 3:30 p.m.

Staunton CUSD 6 Board Room

Minutes

- I. Regular Order of Business
 - A. Call to Order and Pledge of Allegiance: Shane Owsley called the meeting to order at 3:32 p.m.
 - B. Roll Call: Present: Patrick Murphy, Mt. Olive CUSD 5; Mike Kelly, Staunton CUSD 6; Shane Owsley, Gillespie CUSD 7; Todd Dugan, Bunker Hill CUSD 8. Also present, Alison Storm, Director of SMASE.
 - C. Amend Agenda: Not needed.
- II. Citizen Statements: No citizens present
- III. Consent Agenda: Kelly made a motion, seconded by Dugan, to consent agenda. Roll Call: Murphy, yes; Kelly, yes; Owsley, yes; Dugan, yes. Motion carried.
 - A. Approval of Minutes: To approve the minutes as presented for the Regular and Closed Meetings on May 2, 2022 at 3:30 p.m.
 - B. Approval of Bills
 - C. Approval of Financial Report
- IV. Roll Call to Closed Session: Murphy made a motion, seconded by Dugan, to enter closed session. Roll Call: Murphy, yes; Kelly, yes; Owsley, yes; Dugan, yes. Motion carried.
 - A. Discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the District. . . 5 ILC 120/2©(1), as amended by P.A. 93-0057.
 - B. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11).
- V. Roll Call to Open Session: Murphy made a motion, seconded by Dugan, to enter open session. Roll Call: Murphy, yes; Kelly, yes; Owsley, yes; Dugan, yes. Motion carried.
- VI. New Business
 - A. Approval of an Intergovernmental Agreement Between SMASE and Triad CUSD 5 for Vision Services for the 2022-2023 School Term: Triad has requested services for two days a week next year. They anticipate this to be for the entire year. Dugan made the motion, seconded by Murphy to approve the intergovernmental agreement. Roll Call: Murphy, yes; Kelly, yes; Owsley, yes; Dugan, yes. Motion carried.
 - B. Approval of an Intergovernmental Agreement Between SMASE and Mid-State Special Education Cooperative for Vision Services for the 2022-2023 School Term: Mid-State has requested services for 2 ½ days next year. Owsley made the motion, seconded by Murphy to approve the intergovernmental agreement. Roll Call: Murphy, yes; Kelly, yes; Owsley, yes; Dugan, yes. Motion carried.
 - C. Approval of an Intergovernmental Agreement Between SMASE and Highland CUSD 5 for Vision Services for the 2022-2023 School Term: Highland has requested services for ½ a day next year. This fills April's schedule. We only have one student right now who needs consultation services, though I have received a Pre-K screening from Staunton for a student who will likely need vision services if she enrolls. If we need to pull April back for services for our students, we will work around the schedule she has in place. Kelly made the motion, seconded by Murphy to approve the

intergovernmental agreement. Roll Call: Murphy, yes; Kelly, yes; Owsley, yes; Dugan, yes. Motion carried.

- D. Approval of an Intergovernmental Agreement Between SMASE and Highland CUSD 5 for DHH Services for the 2022-2023 School Term. This is the same agreement we have every year. We have been contracting DHH services to Highland for many years. Dugan made the motion, seconded by Murphy to approve the intergovernmental agreement. Roll Call: Murphy, yes; Kelly, yes; Owsley, yes; Dugan, yes. Motion carried.
- E. Approval of an Intergovernmental Agreement Between SMASE and Triad CUSD 5 for DHH Services for the 2022-2023 School Term. This is the same agreement we have every year. We have been contracting DHH services to Triad for many years. Owsley made the motion, seconded by Dugan to approve the intergovernmental agreement. Roll Call: Murphy, yes; Kelly, yes; Owsley, yes; Dugan, yes. Motion carried.
- F. Approval of an Intergovernmental Agreement Between SMASE and Mid-State Special Education Cooperative for Transition Services for the 2022-2023 School Term For the 2021-2022 school year, we contracted the transition specialist for one time per week. For 2022-2023, it will be approximately 8 days total. This will allow our transition specialist to learn from Laura at a few scheduled times at the beginning and end of the year. Kelly made the motion, seconded by Murphy to approve the intergovernmental agreement. Roll Call: Murphy, yes; Kelly, yes; Owsley, yes; Dugan, yes. Motion carried.
- G. Approval of Resignation of a Social Worker: Dugan made the motion, seconded by Owsley, to accept the resignation of Cecily Heusner. Motion carried.
- H. Approval of Employment of a Long Term Substitute Teacher for an FMLA Leave: Tabled
- I. Approval of Renewal of Liability and Worker's Compensation Insurance: As expected, our liability and Work Comp rates increased. It is an increase of \$4,762. This is for two reasons. We had two work comp claims this year, with \$24,150 paid, and \$8477 in reserves. This results in an increase of \$2038. The other reason is that ICRMT has declined to provide Cyber Liability coverage because of lack of safeguards in place. Diamond Brothers found someone else to provide the coverage for \$3060. We received bids last year, and even with the increase, it is still our best choice. Murphy made the motion, seconded by Dugan, to approve the insurance renewal. Roll Call: Murphy, yes; Kelly, yes; Owsley, yes; Dugan, yes. Motion carried.
- J. Approval of Revised SMASE Evaluation Plan in Response to Public Act 102-0252 Our PERA committee met and agreed to revise the evaluation plan to evaluate proficient or excellent tenured teachers every three years. The changes are included in the packet. Kelly made the motion to approve the evaluation plan, seconded by Owsley. Motion carried.
- K. First Reading of Press Policy Updates 2:230, 3:70, 4:70, 5:70, 5:80, 5:110, 5:140, 5:240, 7:15, 7:285, and 7:270
 - 2:230: Establishes a time limit for public participation at a board meeting if we choose to do this. The sample language is a maximum of 60 minutes. I would suggest a maximum of 30 minutes. Question 1: Yes, the board would like to establish a maximum time limit other than 60 minutes. Suggest 30 minutes.
Defines the board president's role in maintaining order in a board meeting. Adopt with question answered as suggested.
 - 3:70: Succession of Authority. 5 year review. Adopt as is.
 - 4:70. Legal reference update only. Adopt as is.
 - 5:70 5 year review only. Adopt as is.

5:80 Court duty. States that SMASE will pay the full salary for someone who has jury duty or witness duty. Questions 1 and 2 ask if we want to extend this to ESPs. I suggest that we answer yes for these questions.

5:110 5 year review. Adopt as is.

5:140 Five year review, adopt as is.

5:240 Five year review, adopt as is.

7:15 Student and Family Privacy Rights. Minor changes in wording to further define “covered information” and “personal information” and what may be collected or disclosed. Adopt as is.

7:285 Anaphylaxis Prevention, Response and Management Program: The policy is rewritten to reflect the ISBE model policy. The policy adds some detail to the ISBE policy. The majority of the policy is dependent on district nurses and staff. Suggest adopting, but editing to note that SMASE member districts will implement the program and SMASE employees and students will partner in the program.

7:270 Administering Medicines to Students: Voids some parts of the previous policy, due to 7:285 replacing those policies. Adopt as is.

VII. Correspondence: None

VIII. General Discussion

- A. Classroom Locations: We have had to split up the high school life skills and behavior support classrooms at Gillespie. This is causing some space issues. Gillespie is requesting that the behavior support classroom move somewhere with available space. The only district that has space is Mt. Olive. Mr. Murphy declined. Mrs. Storm and Mr. Owsley discussed different classroom options. The class will stay in Gillespie. Mr. Murphy stated that Mr. Owsley wanted SMASE administrators to be at Ben-Gil. Mrs. Storm discussed the logistics of SMASE offices being separated when all data for all schools must be in one location, and all administrators work for all districts, so need access to resources and the one administrative assistant employed by SMASE.
- B. Registered Behavior Technicians With the addition of a BCBA, we will be in the position of being able to train RBTs if we wish. RBTs go through a free 40 hour training program and exam to become certified. They then can work on behavior modification and intervention, guided by the principals of ABA, directly with students. Paraprofessionals we already employ could become RBTs. The group discussed this option.
- C. RCDT Codes for SMASE Programs: Mrs. Storm discussed using the SMASE RCDT code for students in SMASE programming, due to funding and reporting. Mr. Murphy stated that he wanted to make sure there would be no financial impact on the districts if this was done.

X. Adjournment: Owsley made the motion to adjourn, seconded by Dugan. Motion carried.